**BITTERSWEET GARDEN PARTY VENDOR APPLICATION**

**Sunday, April 28, 2024 · 10 AM – 2 PM**

**Windstone Entertainment Center · 2425 Industrial Drive · Jefferson City, Missouri**

***Application Deadline: March 4, 2024***

**Applicant Information**

Business/Vendor Name: *Click or tap here to enter text.*

Contact First Name: *Click or tap here to enter text.* Contact Last Name: *Click or tap here to enter text.*

Primary Phone: *Click or tap here to enter text.* Secondary Phone: *Click or tap here to enter text.*

Email: *Click or tap here to enter text.* Website/Social Media URL: *Click or tap here to enter text.*

Emergency Contact Name: *Click or tap here to enter text.* Emergency Contact Phone: *Click or tap here to enter text.*

Description of products and/or services offered: *Click or tap here to enter text.*

Is electricity required? [ ]  Yes [ ]  No *(If yes, vendor must supply extension cord, power strip, etc.)*

**Vendor Registration Information**

* Registration fee includes space for one or two 6’ tables, provided by the vendor or tables may be rented for $5. A charge of $5 per foot will be added for tables longer than 6’. Two chairs per space are included.
* Each vendor will provide a door prize item valued at $20 or more. Donated items should be labeled and displayed in the booth.
* Vendors may email photos of their booth and/or products for use in event promotional materials.
* Event participants will be issued a *Vendor Passport* to get stamped or initialed at each booth. Vendors might consider having a unique stamp or sticker to mark passports. Only completed passports may be entered into a drawing.
* **Registration application deadline is March 4, 2024**. **Payment of fee deadline is March 18, 2024**.
* **Setup is 8:00 AM-9:45 AM**. **Breakdown begins at 2:15 PM**.
* Brunch including non-alcoholic beverage is available for $16 and can be purchased along with registration payment.
* Bittersweet Garden Club reserves the right to approve or deny any vendor at the discretion of its members.
* Bittersweet Garden Club reserves the right to cancel agreement/sponsorship at any time, for any reason.
* Each vendor must submit a signed ***Waiver and Release of Liability Agreement*** prior to setting up.

**Registration**

**Q *APPLICATION DEADLINE IS MARCH 4, 2024* R**

**Choose from the following vendor spaces. Tables and all other supplies are the responsibility of the vendor. A charge of $5 per foot will be added for tables longer than 6’. Tables may be rented for $5 each.**

[ ]  $30 plus a door prize item worth $20 -- Space for one 6’ table (provided by vendor), 2 chairs provided

[ ]  $70 plus a door prize item worth $20 -- Space for two 6’ tables (provided by vendor), 2 chairs provided

[ ]  $5 rental of one 6’ table

[ ]  $10 rental of two 6’ tables

[ ]  $\_\_\_\_\_ Extra table length ($5 per extra foot for tables longer than 6’)

[ ]  $16 Brunch and beverage

**$**Click or tap here to enter total. **Total Amount Due** – ***Payment Deadline is March 18 and may be made:***

* **Online** – [**Pay Online**](https://www.zeffy.com/en-US/ticketing/959e699c-8c69-4df5-8efe-924d9abedf0d) or go to <https://www.bittersweetgardenclub.com/vendors.html>
* **By check** made payable to Bittersweet Garden Club and mailed to Tina Spillers, 346 Cannondale Rd, Jefferson City, MO 65109

Door Prize Item *Click or tap here to enter text.*

**Contact Information**

**Information:** Tina Spillers · cannonspil@gmail.com · 573-635-6162 or Barb Miltenberger · barb.miltenberger@gmail.com

**Submit Application by Email:** Tina Spillers at cannonspil@gmail.com

**Submit Application by Mail:** Tina Spillers at 346 Cannondale Rd, Jefferson City, MO 65109